

**Town of Murray Board Meeting Minutes
December 12, 2006**

Present: Supervisor Henry Lehning, Councilmen Henry Wagner, Lloyd Christ, Ed Bower and John Morriss, Attorney Jeff Martin, Highway & Water Superintendent Ed Morgan, Assessors Lynn Wood and Nick Quaranto, Zoning Officer Lynda Woolston, Town Clerk Cindy Oliver, Legislator Ken Rush, residents Richard Downey, Joe Sidonio, Amy Machamer, George Patterson, Margo Michaloski, Lindsay Fishbaugh, Rachel Glantz, George Karpenko

Meeting called to order by Supervisor Lehning at 7:00 p.m.

Pledge to the flag.

MOTION by Wagner, SECOND by Christ to approve the minutes of the November 8th public hearings and board meeting as submitted CARRIED

Assessors – Nick Quaranto reported that the Assessors are working on the update. About half of the town and half of the village have been completed. They are also taking new pictures of all homes. Senior STAR forms have been sent out and about 50% have already been filled out by residents and returned. The deadline for returning these forms is March 2nd.

The Assessors office is in need of a copier as the old copier is broken and cannot be repaired. Nick got a quote from Quill for a desktop black and white copier that can copy two-sides for \$599. If purchased before the end of December they can get \$70 off that price with free delivery and a 2-year warranty. It can be delivered and billed by next Tuesday's year-end meeting.

MOTION by Christ, SECOND by Bower authorizing the purchase of a desktop copier for the Assessor's office CARRIED

Supervisor – Supervisor Lehning passed out information that was distributed at the Legislative Supervisors meeting regarding wind towers. There was an engineer at the meeting who represents a couple of towns in Wyoming and Livingston County and he gave a very informative and interesting presentation particularly from a financial standpoint.

Code Enforcement/Zoning Officer – Lynda Woolston reported that car clean-up is at a standstill at this point. Jeff Martin explained that Lynda has been issuing appearance tickets based on NYS Fire and Building Code but no fines are listed under this code. Judge Passarell was concerned about fine amounts and consistency. He would like the Town to put a local law in place that is more "user friendly" and both Judges would like to review it. Jeff is in the process of putting something together based on local law. The local law can be introduced at the January meeting, hold a public hearing in February and could be put into place by mid-February. Lynda will hold off on appearance tickets until the local law is in place.

Five building permits were issued since last meeting. Building is slowing down considerably with the cold weather. Dan and Lynda were both out on Saturday following up on resident complaints and zoning issues.

Lynda will be unavailable between Christmas and New Years as she will be away. Dan will be available in her place.

Lynda reported on David Paul's court appearance on November 29th. Judge Spada gave Mr. Paul an adjournment until January 31st.

Town of Murray Board Meeting
December 12, 2006

MOTION by Wagner, SECOND by Christ that Board enters into executive session.
CARRIED Board entered into executive session at 7:20 p.m.

MOTION by Morriss, SECOND by Bower that Board return to regular meeting.
CARRIED

Board returned to regular meeting at 7:34 p.m.

Correspondence –

- Letter from the school district regarding proposed capital project
- Insurance increase notification letter
- Countyline road will be closed for bridge repair until early to mid 2007
- Notice from USDA of estimated funding from Rural Development for water district 13; loan - \$232,000, grant - \$382,000 for an approximate total project cost of \$614,000.
- Letter from Community Recreation Director Kelli Keys stating she will be leaving that position as of 12/31/06.
- Letter from Stu Brown and Associates – 2007 small cities grant applications are due 04/09/07.
- Stu Brown has sold business to LaBella Associates. Stu and employees will be staying and he will continue to serve us as in the past.
- Letter from NYDEC to Kevin Diehl that his application for RV Park is incomplete.
- County Planning Board meeting minutes
- Notice from Comptroller on average amounts of water district bond repayments per household cannot exceed \$603. Anything over that amount must go to the state.
- Thank you letter from Hurd Orchards for cemetery fence and clean up. Councilman Wagner informed all that Matt Welch should also be thanked.

Old Business - The Town needs a SEQR resolution for the environmental on water district no. 12, stating that the Town of Murray will serve as lead agency accepting the environmental assessment form that Stu Brown prepared determining that there will not be any adverse, long-term environmental impact as a result of constructing the water district and issuing a negative declaration for the project.

MOTION by Morriss, SECOND by Bower approving the SEQR resolution and negative declaration for water district no. 12. CARRIED
(Resolution on file in Town Clerk's office)

We have pre-approval from Rural Development for water district no. 13. Next step is making out an actual application. Supervisor Lehning needs approval from Board for him to sign the agreement for Stu Brown to prepare application which includes environmental reviews and all necessary paperwork for a fee of \$3,000 and the remainder of the application package to be completed for \$2,000 for a total of \$5,000.

MOTION by Christ, SECOND by Wagner to approve the contract with Stu Brown and Associates. CARRIED

All of the appointments to the Board of Assessment Review should be for 5-year terms.

MOTION by Wagner, SECOND by Bower to make the following changes to the terms of the Board of Assessment Review so they are all on 5-year terms:

Joseph Wahl	term to expire 09/30/08
Richard Downey	term to expire 09/30/09
Thomas Martin	term to expire 09/30/11

MOTION CARRIED

In order for Cindy to apply for the Local Government Records Management Improvement Fund grant, we need to adopt the revised MU-1 Records Retention and Disposition Schedule.

MOTION by Christ, SECOND by Wagner adopting the 2003 revised Record Retention and Disposition Schedule MU-1. CARRIED

New Business – Ed Morgan passed out a map of proposed water district no. 14 which consists of the last third of the original water district 12 that was split into thirds. Surveys were sent to residents in this proposed water district. Based on survey results, Groth Road, Skillington Road, North Main Street Road and a small portion of Telegraph Road were more than favorable to proceed. Also, based on the survey results, Hurd Road and the balance of Telegraph Road were not interested in water. Richard Downey asked for a list of all properties involved. After much discussion regarding this proposed district Jeff Martin said there are many things that need to be done before the April 9th deadline for small cities grants. Jeff thinks we could have everything in place by then but the board would have to be prepared to move forward with this tonight. Discussion and comments from residents.

MOTION by Christ, SECOND by Bower to table this matter until mid-summer 2007. CARRIED Ed Morgan said he will be sending a letter to residents in the proposed water district to let them know that the Board opted to table the matter until mid to late next year.

Supervisor Lehning briefly discussed setting a salary at the January organizational meeting for Water Superintendent and Water Collection instead of getting paid per meter. Possibly a set amount each pay period over 12 months. He'll get the final figures in January and we'll go from there.

Town Clerk – Cindy Oliver reported receipts for November totaled \$1,107.00. Revenues for the General Fund were \$395.46.

Tax bills should be arriving within the next week or two and the office will be very busy sending the bills out to residents and going through bank requests as about half of the tax bills need to be sent to banks. Tax collection will begin January 2nd.

Highway and Water Superintendent – October snowstorm was declared a FEMA disaster and we will be getting approximately \$28,000. 90% of that is equipment and will go into the equipment fund.

MOTION by Bower, SECOND by Christ to advertise for bids for radio read system to be paid for with surplus grant money from water districts 10 and 11. CARRIED

Ed reported only about 50% of the Murray Fire Protection District is covered with hydrants. Discussion was held and Town Board opted to send a letter to the Village of Holley expressing their concern that the contract between the Town and the village was based upon the village owning certain pieces of equipment to protect that area and since the contract was signed, the village has sold pieces of equipment. Jeff Martin will send letter to the village board stating the Town of Murray's concern.

Regarding the Town's anniversary celebration, Ed said that Rotary International has some money put aside to help fund a small portion of the celebration. Councilman Morriss said he will have David Dill attend a Rotary meeting. The 3-year contract for the sponsor signs is up and perhaps the money received from the sponsors that wish to remain on the signs could be put toward celebration expenses. The original amount was \$300 for three years.

MOTION by Wagner, SECOND by Morriss authorizing Ed Morgan and Supervisor Lehning to sign the County Snow & Ice and Mowing contract for 2006/07. CARRIED

Supervisor Lehning passed out report and financial statements from Gray.

Supervisor Lehning has a meeting with Garlock tomorrow morning regarding chairs for Town Hall. Many things need to be done in meeting/court room. Put shelf up along south side of room, have ceiling painted or replaced, get energy efficient lighting.

MOTION by Morriss, SECOND by Bower to make these improvements with the donated money that has been put aside for this purpose. CARRIED

Legislator Ken Rush said doing improvements to Town Hall still doesn't take care of the lack of space we have. He suggested talking to Senator Maziarz or Assemblyman Hawley for some help. Legislator Rush also spoke about the problem the Town has been having with garbage/recyclable pick-up. The Legislators have another meeting with NEI tomorrow.

Joe Sidonio asked if there is a recycling center nearby and asked about the benefits to a town that has one. Mr. Sidonio was told that there is a recycling center in Albion.

MOTION by Christ, SECOND, by Morriss to approving the Supervisor's financial report and to approve and pay the following bills:

Highway Fund	Claims 330 – 347	Total \$ 4,592.23
General Fund	Claims 422 – 459	Total \$20,564.44
Water District No. 1	Claims 54 - 56	Total \$ 537.53
Water District No. 2	Claims 66 - 73	Total \$ 4,658.58
Water District No. 3	Claims 62 - 65	Total \$ 137.46
Water District No. 4	Claims 47 - 50	Total \$ 84.77
Water District No. 5	Claims 45 - 47	Total \$ 78.38
Water District No. 6	Claims 66 - 71	Total \$12,039.42
Water District No. 7	Claims 52 - 57	Total \$ 1,686.94
Water District No. 8	Claims 50 - 54	Total \$ 674.34
Water District No. 9	Claims 48 - 51	Total \$ 338.38
Water District No. 10	Claims 74 - 81	Total \$ 733.66
Water District No. 11	Claims 80 - 86	Total \$ 1,473.22

MOTION by Christ, SECOND by Wagner that meeting is adjourned until Tuesday, December 19th at 4:00 p.m.

Town of Murray Year End Board Meeting Minutes December 19, 2006

Present: Supervisor Henry Lehning, Councilmen Lloyd Christ, Henry Wagner, Ed Bower and John Morriss, Attorney Jeff Martin, Highway & Water Superintendent Ed Morgan, Town Clerk Cindy Oliver

Meeting called to order by Supervisor Lehning at 4:00 p.m.

Pledge to the flag.

MOTION by Wagner, SECOND by Christ to approve and pay the following bills:

Highway Fund	Claims 349 – 355	Total \$2,851.71
General Fund	Claims 462 – 467	Total \$5,471.95
Water District No. 4	Claims 51 - 52	Total \$1,043.98

Jeff Martin gave the Board a copy of the letter written to the Village of Holley stating the Town's concern regarding the Murray Fire Protection District. Jeff spoke to Village Attorney John Sansone. Mr. Sansone told Jeff that the village should have come and talked to the Town Board before the sale of any equipment took place. They are aware that we are not happy with the present situation and something needs to be worked out.

Board members went over the year-end transfers. MOTION by Wagner, SECOND by Christ approving the following budget transfers to close out the year 2006:
CARRIED

General Fund – Townwide

<i>Transfer From:</i>	A1355.1	Assessor Clerk Services	\$12,000.00
	A1620.4	Buildings Contractual	<u>\$ 7,573.00</u>
			\$19,573.00
<i>Transfer To:</i>	A1010.4	Town Board Contractual	\$ 244.00
	A1110.1A	Justice Clerk Services	\$ 2,499.00
	A1110.4	Justice Contractual	\$ 289.00
	A1410.4	Town Clerk Contractual	\$ 400.00
	A1420.4	Attorney Contractual	\$ 5,247.00
	A1450.4	Election Contractual	\$ 2,707.00
	A1670.4	Central Printing Contractual	\$ 177.00
	A3310.4	Traffic Control Contractual	\$ 378.00
	A5010.1	Highway Supt. Clerk Service	\$ 574.00
	A5010.4	Highway Supt. Contractual	\$ 119.00
	A5182.4	Street Light Contractual	\$ 602.00
	A8160.4	Refuse Contractual	\$ 688.00
	A8310.4A	Water #12 Expenses	\$ 5,552.00
	A8510.1	Comm. Beautification Service	<u>\$ 97.00</u>
			\$19,573.00

General Fund – Outside Village

<i>Transfer From:</i>	B8020.1	Planning Services	<u>\$ 932.00</u>
			\$ 932.00
<i>Transfer To:</i>	B8020.4	Planning Contractual	<u>\$ 932.00</u>
			\$ 932.00

Highway Fund – Townwide

<i>Transfer From:</i>	D5142.1	Snow Removal Town Service	<u>\$11,381.00</u>
			\$11,381.00
<i>Transfer To:</i>	DA5130.4	Machinery Contractual	\$ 8,197.00
	DA5140.4	Misc. Brush & Weeds Contr.	<u>\$ 3,184.00</u>
			\$11,381.00

Special Districts #1

<i>Transfer From:</i>		Unanticipated Revenues	
	SL1-UB	Unexpended Balance	<u>\$ 96.00</u>
			\$ 96.00
<i>Transfer To:</i>	SL1-5182.4	Fancher 1 Lighting District	<u>\$ 96.00</u>
			\$ 96.00

Special Districts #II

<i>Transfer From:</i>		Unanticipated Revenues	
	SL2-UB	Unexpended Balance	<u>\$ 332.00</u>
			\$ 332.00
<i>Transfer To:</i>	SL2-5182.4	Hulberton II Light District	<u>\$ 332.00</u>
			\$ 332.00

Water #1

Town of Murray Board Meeting
December 12, 2006

<i>Transfer From:</i>	SW8320.4	Source of Supply Contr.	\$ 299.00
			\$ 299.00

<i>Transfer To:</i>	SW8310.1	Admin. Personal Svc.	\$ 60.00
	SW8310.1A	Admin Pers. Svc. Billing	\$ 144.00
	SW8310.4	Admin. Contractual	\$ 95.00
			\$ 299.00

Water #2

<i>Transfer From:</i>	SW8320.4	Source of Supply Contr.	\$ 498.00
			\$ 498.00

<i>Transfer To:</i>	SW1990.4	Contingency	\$ 10.00
	SW8310.1	Admin. Personal Svc.	\$ 80.00
	SW8310.1A	Admin. Pers. Svc. Billing	\$ 187.00
	SW8310.4	Admin. Contractual	\$ 221.00
			\$ 498.00

Water #3

<i>Transfer From:</i>	SW8320.4	Source of Supply Contr.	\$ 450.00
			\$ 450.00

<i>Transfer To:</i>	SW8310.1	Admin. Personal Svc.	\$ 240.00
	SW8310.4	Admin. Contractual	\$ 210.00
			\$ 450.00

Water #4

<i>Transfer From:</i>	SW8320.1	Source of Supply Svc.	\$ 481.00
	SW8320.2	Source of Supply Equip.	\$ 580.00
			\$ 1,061.00

<i>Transfer To:</i>	SW8310.4	Admin. Contractual	\$ 52.00
	SW8320.4	Source of Supply Contr.	\$ 35.00
	SW8320.4A	Water Purchase Contr.	\$ 974.00
			\$ 1,061.00

Water #5

<i>Transfer From:</i>	SW8320.1	Source of Supply Svc.	\$ 267.00
	SW8320.2	Source of Supply Equip.	\$ 100.00
			\$ 367.00

<i>Transfer To:</i>	SW8310.1	Admin. Personal Svc.	\$ 30.00
	SW8310.4	Admin. Contractual	\$ 13.00
	SW8320.4	Source of Supply Contr.	\$ 324.00
			\$ 367.00

Water #6

<i>Transfer From:</i>	SW8320.2	Source of Supply Equip.	\$ 1,000.00
	SW8320.4	Source of Supply Contr.	\$ 1,900.00
		Unanticipated Revenues	
	SW2140	Other District Sales	\$ 3,252.00
			\$ 6,152.00

<i>Transfer To:</i>	SW1990.4	Contingency	\$ 109.00
	SW8310.1	Admin. Personal Svc.	\$ 210.00

Town of Murray Board Meeting
December 12, 2006

SW8310.1A	Admin. Per. Svc. Billing	\$ 139.00
SW8310.4	Admin. Contractual	\$ 436.00
SW8320.4A	Water Purchase	<u>\$ 5,258.00</u>
		\$ 6,152.00

Water #7

<i>Transfer From:</i>	SW8320.1	Source of Supply Svc.	\$ 1,331.00
	SW8320.4	Source of Supply Contr.	<u>\$ 582.00</u>
			\$ 1,913.00

<i>Transfer To:</i>	SW8310.1	Admin. Personal Svc.	\$ 80.00
	SW8310.4	Admin. Contractual	\$ 210.00
	SW8320.4A	Water Purchase Contr.	<u>\$ 1,623.00</u>
			\$ 1,913.00

Water #8

<i>Transfer From:</i>	SW8320.1	Source of Supply Svc.	\$ 732.00
	SW8320.2	Source of Supply Equip.	\$ 179.00
	SW8320.4	Source of Supply Contr.	<u>\$ 1,595.00</u>
			\$ 2,506.00

<i>Transfer To:</i>	SW8310.1	Admin. Personal Svc.	\$ 120.00
	SW8310.1A	Admin. Per. Svc. Billing	\$ 19.00
	SW8310.4	Admin Contractual	\$ 76.00
	SW 8320.4A	Water Purchase	<u>\$ 2,291.00</u>
			\$ 2,506.00

Water #9

<i>Transfer From:</i>	SW8320.4	Source of Supply Contr.	<u>\$ 260.00</u>
			\$ 260.00

<i>Transfer To:</i>	SW8310.1	Admin. Personal Svc.	<u>\$ 260.00</u>
			\$ 260.00

Water #10

<i>Transfer From:</i>		Unanticipated Revenues	
	SW2140	Metered Sales	<u>\$ 744.00</u>
			\$ 744.00

<i>Transfer To:</i>	SW1320.4	Ind. Auditing Contr.	\$ 48.00
	SW8310.1	Admin. Personal Svc.	\$ 240.00
	SW8310.1A	Admin. Per. Svc. Billing	\$ 23.00
	SW8310.4	Admin. Contractual	\$ 28.00
	SW8320.4A	Source of Supply Contr.	\$ 110.00
	SW8320.4A	Water Purchase	\$ 271.00
	SW9030.8	Social Security	<u>\$ 24.00</u>
			\$ 744.00

Water #11

<i>Transfer From:</i>	SW8310.1	Admin. Personal Svc.	\$ 660.00
	SW8320.2	Source of Supply Equip.	\$ 500.00
	SW8320.4	Source of Supply Contr.	\$14,874.00
	SW9730.7	BAN Interest	\$38,571.00
		Unanticipated Revenues	
	SW2140	Metered Sales	\$ 2,460.00
	SW2140	Other District Sales	\$ 1,390.00
	SW2144	Water Connection	\$ 1,500.00

Town of Murray Board Meeting
December 12, 2006

	SW2401	Interest & Earnings	\$ 2,740.00
	SW2665	Sale of Equipment	\$ 210.00
	SW2770	Miscellaneous	\$ 520.00
	SWUB	Unexpended Balance	<u>\$22,828.00</u>
			\$86,253.00
<i>Transfer To:</i>	SW1320.4	Ind. Auditing Contr.	\$ 528.00
	SW8310.1A	Admin. Per. Svc. Billing	\$ 431.00
	SW8310.2	Admin. Per. Equipment	\$ 12.00
	SW8310.4	Admin. Contractual	\$ 392.00
	SW8320.4A	Source of Supply Contr.	\$ 1,339.00
	SW8320.4A	Water Purchase	\$ 2,578.00
	SW9710.6	Bond-Principal	\$41,000.00
	SW9710.7	Bond-Interest	<u>\$39,973.00</u>
			\$86,253.00

Supervisor Lehning stated that in January we may have to set a salary for Water Superintendent and collector.

Ed Morgan was asked if Gordie, as Deputy Highway Superintendent is capable of running things in Ed's absence. Ed said Gordie is capable and he is very comfortable with him overseeing all aspects of Highway/Water in his absence.

MOTION by Wagner, SECOND by Bower authorizing Ed Morgan to open bids for radio read system on December 29th. CARRIED

Discussion regarding a needed street light on the corner of Fancher Road and East Transit Church Road. The Town has not installed a new street light in a couple years. A suitable pole is already there.

MOTION by Christ, SECOND by Morriss that the Town requests the installation of an area light at the intersection of Fancher Road and East Transit Church Road.
CARRIED (Resolution on file in Town Clerk's office)

State Legislature passed a law this year that town boards can eliminate elected Assessor's position without having a public referendum. Brief discussion regarding this.

Supervisor Lehning ordered 48 folding, padded chairs for meeting/court room and two chair dollies.

MOTION by Morriss, SECOND by Christ to adjourn the meeting. CARRIED

Meeting adjourned at 4:35 p.m.

Respectfully Submitted,

Cynthia L. Oliver

Town of Murray Board Meeting
December 12, 2006

**Radio Read System Bids
December 29, 2006**

Present: Highway/Water Superintendent Ed Morgan, Town Clerk Cindy Oliver, EJ Prescott Representatives Dick Kaukus and Dave Hall

A total of two bids were received. One from Putnam Pipe Corp. and one from EJ Prescott.

Bids were opened at 2:00 p.m. by Ed Morgan. Bids were as follows:

Putnam Pipe Corp. - \$147,277.33

EJ Prescott - \$106,469.58

Bids will be reviewed and awarded at the January 9th meeting.

Bids closed at 2:05 p.m.

Respectfully Submitted,

Cynthia L. Oliver