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Town of Murray Organizational Meeting and Town Board Meeting
January 4, 2011

Present: Supervisor John Morriss, Councilwoman Kathy Case, Councilmen Lloyd Christ, Ed Bower and Paul Hendel, Town Clerk Cindy Oliver, Highway and Water Superintendent Ed Morgan, Attorney Jeff Martin, Anthony Gianni, Alex Salamaca

Pledge to the flag.

Board members reviewed the 2011 Appointments, Salaries and Standard Work Hours. Some corrections were made to job titles. Brief discussion regarding mileage. The Town does not pay mileage for commuting back and forth to work.

Dennis Piedimonte entered the meeting.

Motion by Hendel, Seconded by Bower to accept the following appointments:
Motion Carried

- That HSBC Bank and First Niagara be designated official depositories for the Town of Murray
- That John C. Morriss is appointed Property Manager
- That the contract with the Holley Community Free Library be approved in the amount of \$800.
- That John C. Morriss is appointed Budget Manager at \$1,200 per year
- That Valerie Mauro is appointed Deputy Town Clerk
- That the Highway and Water Superintendent is authorized to attend schools as needed or required at Town expense
- That the Town Clerk is authorized to attend schools as needed or required at Town expense.
- That all Town officials be allowed the IRS rate minus 10¢ per mile for use of their vehicles on Town business
- That the Batavia Daily News be designated the official newspaper of the Town of Murray
- That the law firm of Heath & Martin represents the Town for the 2011 fiscal year
- That the Town authorize pre-payment of bills if due date is prior to the next board meeting to avoid late fees and penalties
- That the Town Board meetings be held on the second Tuesday of each month at 7:00 p.m.

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- That Ronald Vendetti is appointed Code Enforcement Officer 2 Part-Time
- That Ronald Vendetti is appointed Fair Housing Officer for the Town of Murray
- That Edwin Bower is appointed Deputy Supervisor
- That Nicholas Quaranto is appointed Clerk Part-Time (Assessor's Office) at \$15,298 per year
- That Gordon Sprague is appointed Deputy Highway Superintendent
- That Marsha DeFilipps is appointed Town Historian at \$900 per year
- That David Paul is appointed to the Town Planning Board for a 5-year term ending December 31, 2015
- That the Highway Superintendent is reimbursed \$80 per month for cell phone
- That Councilmen Edwin Bower and Paul Hendel are appointed Town of Murray representatives to the Youth Commission
- That Councilwoman Kathy Case and Councilman Lloyd Christ are appointed as representatives to the Assessor and the Historical Society
- That Councilmen Lloyd Christ and Paul Hendel are appointed representatives to Code Enforcement, Zoning and Planning
- That Supervisor Morriss and Deputy Supervisor Ed Bower are appointed as representatives to the Town Clerk and Highway & Water Depts
- That Edward Morgan is appointed Water Superintendent Part-Time and be compensated \$17,833 per year
- That Cynthia Oliver is appointed Clerk Part-Time (Water Department) and be compensated \$8,533 per year
- That the accounting firm of Baldwin Business Services is appointed Comptroller of Water Districts at \$150 per district
- That the accounting firm of Baldwin Business Services is appointed Bookkeepers to the Town of Murray
- That Cynthia Oliver be appointed Registrar of Vital Statistics and be compensated \$600 per year
- That Valerie Mauro is appointed Deputy Registrar of Vital Statistics
- Approving the 2011 employee benefit package

Ron Vendetti entered the meeting.

Motion by Christ, Seconded by Bower that the following 2011 salaries be set and paid as follows: Motion Carried

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| ▪ Supervisor | \$ 7,900 |
| ▪ Town Clerk | \$26,008 |
| ▪ Highway Superintendent | \$54,100 |
| ▪ Councilpersons (4) | \$ 3,100 |

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- Town Justices (2) \$11,140
- Assessor \$17,484
- Code Enforcement Officer 2 PT \$25.75/hour
- Clerk PT (Code Enforcement Officer) \$10.75/hour
- Board of Assessment Review (3) \$350
- Zoning Board Chairperson \$60/meeting
- Zoning Board Member (4) \$30/meeting
- Planning Board Chairperson \$60/meeting
- Planning Board Member (4) \$30/meeting
- Deputy Town Clerk \$10.75/hour
- Account Clerk Typist PT (Highway Dept) \$11.10/hour
- Highway Employees 2% raise
- Clerk to the Town Justices (2) \$11.10/hour
- Clerk PT (Assessor's Office) \$15,298

Motion by Christ, Seconded by Hendel setting the following standard work hours per day for the positions listed below as required by New York State for retirement purposes only: Motion Carried

<u>Position</u>	<u>Standard Daily Hours</u>
▪ Clerk Part-Time	6
▪ M.E.O.	8
▪ Historian	6
▪ Highway Superintendent	8
▪ Town Clerk	6
▪ Assessor	6
▪ Budget Services	6
▪ Supervisor	6
▪ Town Justice	6
▪ Councilperson	6
▪ Laborer Part-Time	8
▪ Clerk to the Town Justice	6
▪ Deputy Town Clerk	6
▪ Code Enforcement Officer Part-Time	6
▪ M.E.O. Part-Time	8

Councilman Hendel asked if Board and/or Town employees have to keep track of hours worked for the first three months of the year as was required last year. Cindy will find out and report back to the Board.

Organizational meeting ended. Regular Town Board meeting follows.

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Town of Murray Board Meeting

Richard Downey entered the meeting.

Assessor: The office has been busy with phone calls since tax bills were mailed. Exemption renewals continue to come in. These renewals should be received by March 1st. Nick has been on the road taking photos of each property in the Town.

Code Enforcement: The Code Enforcement desktop and laptop computers are up and running. Ron is beginning to check on violations on some side roads just as he did on Routes 31 and 104. The Town may be receiving phone calls as he has issued some appearance tickets. Ron's Oath of Office for Code Enforcement Officer 2 Part-Time has been taken and is filed in the Town Clerk's office.

Old Business: Motion by Hendel, Seconded by Case accepting the audit report for the Town of Murray Justice Court covering the period from October 1, 2009 through October 31, 2010 signed by Councilmen Bower and Christ
Motion Carried

Supervisor Morriss will send a copy of the audit report to the NYS Office of Court Administration along with the resolution acknowledging that the required examination was conducted.

Joe Sidonio and David Paul entered the meeting.

New Business: Motion by Christ, Seconded by Bower approving the following fee schedule for the year 2011: Motion Carried

CODE ENFORCEMENT		
<u>Building Permits - Residential:</u>		
One and Two family	.20 per sq. ft.	Includes C of O
Multi-Family	.20 per sq. ft. + C of O for each unit	
Garages, Barns and Sheds	.10 per sq. ft.	Includes C of O
Additions	.20 per sq. ft. or \$50 minimum	Includes C of O
Porches and Decks	.10 per sq. ft. or \$50 minimum	Includes C of C
Swimming Pool or Hot Tub- Above Ground	\$50.00	Includes C of C
Swimming Pool - In-Ground	\$75.00	Includes C of C
Woodstoves, Fireplaces, Pellet Stoves	\$50.00	Includes C of C

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Demolition	\$50.00	
Generator	\$50.00	Includes C of C
Certificate of Occupancy	\$30.00	
Certificate of Compliance	\$30.00	
Additional Inspection	\$20.00	
Building Permits - Commercial:		
New Construction	.16 per sq. ft. or \$500 minimum	Includes C of O
Additions	.16 per sq. ft. or \$250 minimum	Includes C of O
Demolition	\$100.00	
Generator	\$100.00	Includes C of C

PLANNING BOARD *		
Special Permits	\$150.00	
Renewal	\$75.00	
* plus applicant shall reimburse the Town for all direct costs, including but not limited to legal, engineering, and/or consultant review of application, if deemed necessary.		

ZONING BOARD OF APPEALS *		
Area Variance	\$150.00	
Use Variance	\$350.00	
* plus applicant shall reimburse the Town for all direct costs, including but not limited to legal, engineering, and/or consultant review of application, if deemed necessary.		

TOWN CLERK		
Certified Copies	\$10.00	
Photocopies	\$0.20	
Returned Check Fee	\$25.00	
Marriage License and Certificate	\$40.00	
Dog License - (Spayed or Neutered)	\$7.00	
Dog License - (Unspayed or Unneutered)	\$15.00	

WATER DEPARTMENT		
Water Service REQUESTED Shut Off	\$25.00	
Water Service Shut Off for NON-PAYMENT	\$75.00	

Cindy will have the fee schedule posted onto the Town website.

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Motion by Bower, Seconded by Case that the appointment of Code Enforcement Officer 2 Part-Time also covers zoning duties Motion Carried

Alex Salamaca entered the meeting.

Attorney: Local Law No. 1 of 2010 has been filed with the state and took effect January 1st.

Brief discussion regarding the estate of Henry Braun/Wishing Well property. The executrix of the estate is trying to get a home equity loan against her own property in order to clean up the property. Ron does not want this to turn into another year-long wait. The Board is in agreement that when speaking of around \$40,000, we can be patient if she is trying to work this out.

Town Clerk: December receipts totaled \$373.40 with \$171.18 going into the general fund.

The software updates regarding dog licensing have been installed. Cindy put in the new rates, and changed the percentages going to the county. With these changes, for spayed or neutered dogs, the Town retains \$2.82 per dog. For unsprayed or unneutered dogs, the Town retains \$5.64 per dog. Before the licensing change, the Town retained \$2.00 per dog. The extra amount the Town will now be keeping should cover the added expense of time, postage and supplies.

Bob McLean from MuniciPay will be here on Thursday for the installation and training for the electronic payment processing.

Motion by Christ, Seconded by Hendel to enter into an executive session regarding a personnel issue Motion Carried

Board entered into executive session at 7:20 p.m.

Motion by Christ, Seconded by Case that the Board return to regular session Motion Carried

Board returned to regular session at 7:30 p.m.

Highway Department: Ed reported it has been a great to weeks in regard to the small amount of snow we have had.

Public Comments: Alex Salamaca spoke of concerns regarding the Code Enforcement Officer.

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David Paul talked about the recording of meetings and about the Town providing signs for Town vehicles. He also stated his concerns regarding reimbursement to employees in lieu of health insurance.

Motion by Christ, Seconded by Case that the following bills be paid:
Motion Carried

General Fund	Claims 1-20	\$11,314.42
Highway Fund	Claims 1-13	\$18,917.82
Water District No. 1	Claim 1	\$269.10
Water District No. 2	NONE	
Water District No. 3	NONE	
Water District No. 4	NONE	
Water District No. 5	NONE	
Water District No. 6	Claim 1	\$3,961.75
Water District No. 7	NONE	
Water District No. 8	NONE	
Water District No. 9	NONE	
Water District No. 10	Claims 1-2	\$283.89
Water District No. 11	NONE	
Water District No. 12	NONE	
Water District No. 13	NONE	
Water District No. 14	NONE	
Water District No. 14	NONE	
Water District No. 20	NONE	

Reminder that Supervisors/Legislators meetings are held on the 4th Tuesday of each month beginning at 6:30 p.m. with dinner at 7:00 p.m.

Motion by Christ, Seconded by Hendel to adjourn the meeting Motion Carried

So Adjourned at 7:40 p.m.

Respectfully Submitted,
