

TOWN OF MURRY TOWN BOARD MEETING

January 5, 2010

Present: Supervisor John Morriss, Councilwoman Kathy Case, Councilmen Ed Bower, and Paul Hendel, Town Clerk Cindy Oliver, Highway and Water Superintendent Ed Morgan, Assessor Lynn Wood, Attorney Jeff Martin, Code Enforcer Ron Vendetti, Pricilla DeSoto, Holley High School students Brian Mitchell and Eric Finnefrock
Absent: Councilman Lloyd Christ

Pledge to the flag. Meeting called to order by Supervisor Morriss at 7:00 p.m.

Board members received the December Board meeting minutes. As the board just received them we will put off approving them until the next meeting.

Assessor: Lynn Wood reported that most of their time has been taken up with processing exemptions and working on the 2010 update.

Code Enforcement: Ron Vendetti reported that the clean up of the DePalma property on the Fancher curve is at a standstill. Ron informed the owner's attorney that he would be bringing an inspection report to the Town Board and will start the process of having the buildings demolished. The attorney asked for more time as he is going on vacation. Ron gave them another month. Councilman Hendel asked if the cleanup Ron is referring to includes soil inspection and getting the DEC involved, etc. Ron said he is just referring to the structures on the property. If someone began work/digging on the property, they would have a certain amount of hours to contact NYS DEC if they ran into contaminated soil. Councilman Hendel also questioned if the issues Mark Taylor brought to the Town Board's attention last month had any credence. Ron said he drove out there and parked out front and didn't see anything problems or anything amiss. George Marriott calls him on a regular basis. This has been a back and forth issue with Mr. Taylor and Mr. Marriott for a long time now.

Correspondence:

- Letter from Richard Quincey resigning from the Town Planning Board
- County Planning Board agenda and minutes from last meeting

- Time Warner letter stating maximum rates of 2009 and 2010
- MVP Healthcare changes in health insurance – Supervisor Morriss will be meeting with insurance company representative to discuss these changes
- Beacon Mercy Flight pamphlet

Old Business: We received two bids for the Mini excavator. The first bid was from Admar for a Kobuta KX161 for \$30,750.00. Second bid was from Lakeland Equipment for \$29,083.85. After reviewing the specifications, although Lakeland was the lower bidder, the machine they bid did not meet specs on numerous accounts such as, Horse power (7 HP less), weight (600 pounds less) and the hydraulic break out force is less. In all reality the machine they bid is the same machine we have now which is not what we requested. Ed's recommendation is that we accept the Admar bid as they have met all of our specifications and Lakeland has not.

Motion by Bower, Seconded by Hendel to award the mini-excavator bid to Admar for \$30,750.00.

After being put to a vote, the vote was as follows:

Ayes	4	Morriss, Bower, Case, Hendel
Nays	0	
Absent	1	Christ

Resolution was thereupon adopted (On file in Town Clerk's office)

Motion by Case, Seconded by Bower authorizing Supervisor John Morriss to sign the finance papers for the mini-excavator for 3 years at 0%

After being put to a vote, the vote was as follows:

Ayes	4	Morriss, Bower, Case, Hendel
Nays	0	
Absent	1	Christ

Resolution was thereupon adopted (On file in Town Clerk's office)

New Business:

Town of Murray 2010 Appointments and Designations:

The Town Board reviewed the appointments and designations for 2010. Discussion of training for Planning and Zoning Boards. David Piedmonte has not completed his training as many others have not. As the Town is now lacking Planning and Zoning Board members, Supervisor Morriss will put an ad in the paper to advertise for planning and zoning board positions.

Motion by Bower, Seconded by Hendel making the following appointments and designations for the year 2010:

- That HSBC Bank and Bank of America be designated official depositories for the Town of Murray
- That John C. Morriss is appointed Property Manager
- That the contract with the Holley Community Free Library be approved in the amount of \$800.
- That John C. Morriss is appointed Budget Manager at \$1,200 per year
- That Sally Naomi Shiffer is appointed Deputy Town Clerk
- That the Highway and Water Superintendent is authorized to attend schools as needed or required at Town expense
- That the Town Clerk is authorized to attend schools as needed or required at Town expense
- That all Town officials be allowed 40¢ per mile for use of their vehicles on Town business
- That the Batavia Daily News be designated the official newspaper of the Town of Murray
- That the law firm of Heath & Martin represents the Town for the 2010 fiscal year
- That the Town authorize pre-payment of bills if due date is prior to the next board meeting to avoid late fees and penalties
- That the Town Board meetings be held on the second Tuesday of each month at 7:00 p.m.
- That Ronald Vendetti is appointed Building Inspector and Code Enforcement Officer
- That Lynda Woolston is appointed Zoning Officer
- That Ronald Vendetti is appointed Fair Housing Officer for the Town of Murray
- That Edwin Bower is appointed Deputy Supervisor
- That Nicholas Quaranto is appointed Assistant to the Assessor at \$14,853 per year
- That Gordon Sprague is appointed Deputy Highway Superintendent
- That Marsha DeFilipps is appointed Town Historian at \$900 per year
- That Edward Downey is appointed to the Zoning Board of Appeals for a 5-year term ending December 31, 2014
- That the Highway Superintendent is reimbursed \$70 per month for cell phone
- That Councilmen Edwin Bower and Paul Hendel are appointed Town of Murray representatives to the Youth Commission
- That Edward Morgan is appointed Water Superintendent and be compensated \$17,320 per year
- That Cynthia Oliver is appointed Water Collection Clerk and be compensated \$8,286 per year

-
- That Louise Zona is appointed Water Billing Clerk and be compensated \$10.75 per hour
- That the accounting firm of Baldwin Business Services is appointed Comptroller of Water Districts at \$125 per district
- That the accounting firm of Baldwin Business Services is appointed Bookkeepers to the Town
- That Cynthia Oliver be appointed Registrar of Vital Statistics and be compensated \$600 per year
- That Sally Naomi Shiffer is appointed Deputy Registrar of Vital Statistics
- Approving the 2010 employee benefit package

Motion Carried

Motion by Hendel, Seconded by Bower that the following salaries be set and paid as follows:

- | | |
|----------------------------------|--------------|
| ▪ Supervisor | \$ 7,800 |
| ▪ Town Clerk | \$25,250 |
| ▪ Highway Superintendent | \$52,530 |
| ▪ Councilmen (4) | \$ 3,000 |
| ▪ Town Justice (2) | \$10,815 |
| ▪ Assessor | \$16,974 |
| ▪ Bldg. Inspector/Code Enforcer | \$25/hour |
| ▪ Zoning Officer | \$25/hour |
| ▪ Board of Assessment Review (3) | \$350 |
| ▪ Zoning Board Chairperson | \$60/meeting |
| ▪ Zoning Board Member (4) | \$30/meeting |
| ▪ Planning Board Chairperson | \$60/meeting |
| ▪ Planning Board Member (4) | \$30/meeting |
| ▪ Deputy Town Clerk | \$10.40/hour |
| ▪ Highway/Water Billing Clerk | \$10.75/hour |
| ▪ Highway Employees | 3% raise |
| ▪ Court Clerk (2) | \$10.75/hour |

Motion Carried

Motion by Hendel, Seconded by Case setting the following standard work hours per day for the positions listed below as required by New York State for retirement purposes only:

<u>Position</u>	<u>Standard Daily Hours</u>
▪ Clerk Part-Time	6
▪ M.E.O.	8
▪ Historian	6
▪ Highway Superintendent	8

▪ Town Clerk	6
▪ Assessor	6
▪ Budget Services	6
▪ Supervisor	6
▪ Town Justice	6
▪ Councilperson	6
▪ Laborer Part-Time	8
▪ Clerk to the Town Justice	6
▪ Deputy Town Clerk	6
▪ Zoning Officer Part-Time	6
▪ Code Enforcement Officer Part-Time	6
▪ M.E.O. Part-Time	8

Motion Carried

Councilman Hendel will look into the training hours for Planning and Zoning Boards.

Motion by Bower that the Town enters into the Educable agreement. Supervisor Morriss asked if there is a second on the motion. No second. Motion died due to a lack of a second.

Departmental inventory – Supervisor Morriss reminded all departments of the yearly equipment inventory that needs to be completed. Anything with a value of \$100 or more must be listed for all departments except Highway. Highway Department must list anything with a value of \$500 or more.

Board member sheets/calendars. The state has imposed a new requirement that all appointed or elected officials must keep a three month record of work activities within 150 days of taking office. These records are to be turned in to the Town Clerk each month.

Motion by Case, Seconded by Hendel designating Supervisor John Morriss and Deputy Supervisor Ed Bower as officials signers for the Town of Murray Bank accounts Motion Carried

Discussion of mileage reimbursement. Motion by Case, Seconded by Bower that all mileage sheets turned in for reimbursement are required to include starting and ending mileage and description of what the trip entails; and no reimbursement will be authorized without this information Motion Carried

Supervisor Morriss will try to have the meeting agenda to all board members by the Thursday prior to the meeting. If there is anything you would like added notify John or Cindy by that time.

All received a list of the scheduled Supervisor/Legislator meetings for 2010. Murray is heading the May meeting. If anyone has suggestions for this meeting, let John know. All meetings are at the Village Inn with cocktails at 6:30 p.m. and dinner at 7:00 p.m. All need to RSVP for the January 26th meeting. Let Cindy know if you plan to attend so she can notify Nadine. They will be honoring Hank Lehning, Richard DeCarlo, Russell Martino and Jack Gilman at this meeting.

We received notice from Stuart I. Brown and Associates that the small cities grant program for 2010 has been announced and deadline is sometime in April. Ed Morgan thinks that last years surveys can still be used but Stu will check on this. Discussion of including Carton Road in the next proposed water district. Stu suggested we include it although it is not contiguous. Jeff Martin will ask the Comptroller's opinion as to what would best suit this area, be it a water district, water extension or water improvement area. It would be a good idea to sit down with Stu and Paul Chatfield once we decide what, if any project we can pursue. We can also discuss the records management grants available. If we wait until mid/late January it will be difficult to get it prepared in time.

Attorney: Discussion of the Wishing Well Motel property. Jeff will check the service date on the notice of default. He will let Ron know when day 60 is here. Ron would like to move forward with the clean-up as the Town is to blame if someone gets injured. He will put together a list of proposals for clean up for February's meeting. The debris has to go to an approved facility because of the asbestos and they have to be approved haulers.

Town Clerk: Receipts for December totaled \$649. The General fund received \$154.89. The office has been busy with 2010 county & town tax collection. Cindy informed all that Randy Reynolds was in the office to work on both Town Clerk computers. He suggested Cindy either get a new computer or a new hard drive as her computer is old and could go at any time. Cindy will look into different options when tax collection is over.

Highway & Water Superintendent: Water Dept. is making very good headway in updating our radio-read water meters. We have approximately fifty left to replace. With the new radio-read system, we have cut our labor from approximately forty hours down to two hours reading meters. Murray has contracted with Gaines to radio-

read their meters once every three months. This is a good example of intermunicipal cooperation.

Ed hired Wayne Fauci as a part-time MEO. He has also changed winter work hours in order to give the Town better coverage from 3:00 a.m. to 10:00 p.m.

Supervisor Morriss would like to look at the proposals for a copier that Cindy received a few months ago. Cindy will bring them to the next meeting.

Motion by Bower, Seconded by Hendel to approve and pay the following bills and approving the Supervisor's financial report:
Motion Carried

General Fund:	Claims 1-25	Total \$	14,409.71
Highway Fund	Claims 1-7	Total \$	24,373.39
Water District No. 1	Claims 1-3	Total \$	973.48
Water District No. 2	Claims 1-5	Total \$	4,366.55
Water District No. 3	Claims 1-2	Total \$	4,076.16
Water District No. 4	Claim 1	Total \$	22.85
Water District No. 5	Claim 1	Total \$	15.23
Water District No. 6	Claims 1-2	Total \$	4,114.22
Water District No. 7	Claim 1	Total \$	83.77
Water District No. 8	Claims 1-2	Total \$	573.81
Water District No. 9	None		
Water District No. 10	Claims 1-3	Total \$	307.65
Water District No. 11	Claims 1-3	Total \$	271.99
Water District No. 12	Claim 1	Total \$	22.85
Water District No. 13	Claim 1	Total \$	22.85

Motion by Hendel, Seconded by Bower that the meeting be adjourned.
Motion Carried

So adjourned at 8:55 p.m.

Respectfully Submitted,

Cynthia L. Oliver

TOWN OF MURRAY BOARD MEETING/WORKSHOP

January 19, 2010

Present: Supervisor John Morriss, Councilwoman Kathy Case, Councilmen Ed Bower, Lloyd Christ, Paul Hendel, Highway Superintendent Ed Morgan, Town Clerk Cindy Oliver, Bob Cone, JoAnnee McInerney

Pledge to the flag.

A notice of the meeting was published in the Batavia Daily.

JoAnne McInerney of Tompkins Insurance Agencies was present to discuss the changing health insurance rates and the Town's options of changing to a different plan for Town employees. Discussion regarding the High Deductible Health Plan – MVP NEHD075. Ms. McInerney went through the details of plan, the cost to the Town and the annual deductible. The Town will pay the employee deductible for the first year. Presently, there are three employees who have coverage through the Town; one family plan and two single policies. The annual deductible for a family plan is \$3,000, for a single plan \$1,500. Each of these employees will open a Health Savings Account (HSA) that will cover their deductible. The Town will deposit 50% of the deductible into their HSA at this time and the rest in June.

Motion by Christ, Seconded by Bower that the Town of Murray change from our present insurance plan to MVP NEHD075 beginning February 1, 2010.

Upon being put to a vote, the vote was as follows:

Ayes	5	Morriss, Bower, Case, Christ, Hendel
Nays	0	
Absent	0	

Resolution was thereupon adopted

Motion by Case, Seconded by Hendel that the Town fund the deductible for two single insurance plans and one family plan for the first year beginning February 1, 2010.

Upon being put to a vote, the vote was as follows:

Ayes	5	Morriss, Bower, Case, Christ, Hendel
Nays	0	

Absent 0

Resolution was thereupon adopted

Supervisor Morriss reminded all that Cindy needs a final count for the Supervisor/Legislator dinner on January 26th.

Motion by Hendel, Seconded by Christ to adjourn the meeting
Motion Carried

So adjourned at 8:04 p.m.

Respectfully submitted,

Cynthia L. Oliver